



Ramgarh Engineering College

(Estd. By Govt Of JHARKHAND & Run By TECHNO INDIA Under PPP Mode)

Corporate Office: EM 4/1, Sector - V, Salt Lake, Kolkata-700091
Phone: (91) 33-2357-6163/64/2658/1094, Fax: (91) 33-2357-1097


Date: 02/07/2018

MANUAL FOR COLLEGE COMMITTEES

PREFACE

This Manual on College Committees is aimed at improving the efficiency with which the various Committees, formed by the Principal, Director and GB function. It has, therefore, been a fruitful endeavour preparing this Manual on college committees. The undersigned, heartily thanks all those who have made the venture successful.

This manual is an effort towards decentralizing the college administration. Since this Manual is meant to be a dynamic document, provisions have been made in this Manual for suitably amending the various rules and provisions whenever it is necessary. This Manual will come into force from the day the Declaration of Adoption contained herein is signed by the Principal.


Principal 02/07/2018

Dr. Sharbani Roy

Principal
Ramgarh Engineering College
P.O.-Barkipona, Dist.-Ramgarh
Jharkhand-825101

Campus Address: P.O. - Barkipona, Dist. - Ramgarh, Pin - 825101, Jharkhand



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DECLARATION OF ADOPTION

I declare that this Manual on college Committees is formally adopted for use. The Manual will remain in force from this day until it is amended or replaced by another Manual following the relevant procedures said down herein for such purpose.

In testimony of this declaration I place my signature and the official seal of the College.

S. Roy
02/07/2018

Principal

Dr. Sharbani Roy

Principal

Ramgarh Engineering College
P.O.-Barkipona, Dist.-Ramgarh
Jharkhand-825101

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COMMITTEES AND COLLEGE MISSION

Committees constituted to streamline college administration are a potent means for implementing supportive action programmes directed towards achieving the College Mission. This College Mission will act as the benchmark for setting as well as evaluating the objectives, Goals and targets of the committees.

STAFF FUNCTIONS AND LINE MANAGEMENT

Primary and key actions towards the achievement of the College Mission, especially the attainment of Excellence in Education, must come from the line management which includes the subject department. Most committees considered in this Manual are Staff Committees constituted to provide Support services required by line functionaries to improve their performance.

If the subject departments feel that the services provided by the existing committees are inadequate, and new support services are required in a decentralized manner, a written representation in that regard is to be made to the Principal. The Principal will then forward the same to IQAC and if the IQAC recommends the same, the Manual will be amended.

If there be a need for appointing additional committees, the Principal may appoint such committees in consultation with the Director.

PROCEDURES FOR AMENDING THIS MANUAL

This Manual can be amended for the purpose of setting up additional committees by incorporating a statement as to why the committee is appointed, its tenure, its size and composition, its objectives and its functions.

This Manual can be amended for the purpose of liquidation of particular committee by incorporating a statement from the Principal de-listing the said committee after having observed formalities for such liquidation.

In case two-thirds of all committees find that the procedures laid down in this Manual are too cumbersome and impair their efficient functioning, then these committees, on the basis of two-third majority vote in each of them, can make a representation to the Principal for replacing this manual by a new one. The Principal will then take necessary steps for such a replacement.

S. Ray
02/07/2018

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Principal
Ramgarh Engineering College
P.O.-Barkipona, Dist.-Ramgarh
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EXTENT OF AUTONOMY

The committees will have complete autonomy in the performance of their tasks. In order to improve the work efficiency of the various committees, the Principal will make allocations of clerical, infrastructural and supporting staff assistance if and whenever required by the committees. The Chairperson of the committee will be the decision making and approving authority of any activity within the scope of the committee. The patron of each committee will provide necessary guideline and support to the Chairperson of the committee.

The Principal will provide necessary financial and administrative support to the committees listed in this manual. The Principal may audit financial and academic parts.

COMMITTEES

There are 21 committees/cell appointed in this college.

1. Conference/ Seminar/ Workshop Committee
2. Disciplinary Committee
3. THE INTERNAL COMPLAINTS COMMITTEE: ANTI SEXUAL HARASSMENT COMMITTEE
4. Anti Ragging Committee
5. Examination Cell
6. PMKVY Cell
7. Training and Placement
8. Technical and Cultural Committee
9. NBA
10. Project Review Committee (PRC)
11. Departmental Review Committee (DRC)
12. TEQIP Committee
13. SC/ST Cell
14. Grievance redressal cell
15. Maintenance Committee
16. Mess Committee
17. Anti Ragging Squad
18. NCC/NSS Cell
19. Research and Development Cell
20. IQAC
21. Purchase Committee
22. Alumni Association

S.B.
02/07/2018

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Principal
Ramgarh Engineering College
P.O.-Barkipona, Dist.-Ramgarh
Jharkhand-825101



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DECISION-MAKING

All decisions of a committee in furtherance of its basic objectives and goals, should be taken preferably by consensus. The consensus decision fosters team spirit and unity of purpose and generates synergy. If consensus cannot be achieved, voting would be required for policymaking; however, a two-third of the total members is required to be present to make such decisions valid. The Chairperson or head (in absence of chairperson) of the committee will be the final decision making and approving authority of any activity within the scope of the committee.

The committee may frame its own rules and procedures of functioning. The rules require the assent of the Principal for enforcement.

All policy guidelines of the committees should be drafted before the commencement of the academic year so as to provide a sufficient lead-time for the committees to organize tasks for their successful implementation.

Each committee should have an annual plan and an annual schedule for achieving its goal. This will help in structuring its tasks effectively for better coordination and functioning within the committee.

The committees should preferably convene their meetings at monthly or bi-monthly intervals.

COMMITTEE IN THE COLLEGE CONTEXT

Every committee will enjoy functional autonomy required for attainment of its objectives, but will remain accountable to the Principal.

Ordinarily no recommendation of a Committee should be ignored. However, in situations posing a serious challenge to the college mission, the Principal may ask the committee to review its recommendation.

All recommendations are to be implemented either through the Principal or by developing suitable procedures of implementation.

All committees are to monitor their own performance through periodic review of the progress of work.

If there be a gap between the targets set and actual performance, the committee should initiate corrective action to bridge the gap.

If this gap cannot be bridged due to reasons beyond the control of the committee, then the targets must be revised or reset so as make them meaningful.

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S.B.

Principal
Ramgarh Engineering College
Barkipona, Dist.-Ramgarh
Jharkhand-825101

02/07/2016



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COMMITTEE REPORT

Every committee will present its annual report to the Principal preferably by the thirty-first day of March every year or as required. The report will be clubbed as Annual Report of the College.

The report should cover information on targets set for the year, performance of the committee in the achievement of these targets, problems faced in the implementation of the action plans, proposal for improved efforts in the implementation of plans, requisitions, blocks in implementation, and policy guidelines for the coming year.

S. B.

02/07/2018

Principal

Ramgarh Engineering College

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Jharkhand-825101

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List of Committees (updated 02/07/2018):

1. Conference/ Seminar/ Workshop Committee

Member Name	Designation	Email
Dr.Sharbani Roy	Patron	sharbaniroy45dhanbad@gmail.com
Dr. Nazmul Islam	Chairperson	nazmul.islam786@gmail.com
Dr.AdityaKr.Singh	Convener	adityanil25@gmail.com
Dr. Ganesh Shankar	Member	gshankar406@gmail.com
Dr.Shiv Kumar	Member	shivesh1688@gmail.com
Dr.R.P.Sharma	Member Advisory	rpsharma99@gmail.com
Mr.Subhajit Paul	Member	subhajit963@gmail.com
Mr. Pankaj Sarkar	Member	psarkar.bit@gmail.com
Mr.Bhaskar Das	Member	bhaskardas2006@gmail.com
Mr.Subhrajyoti Sarkar	Member	subhrajyoti.sarkar2050@gmail.com

2. Disciplinary Committee:

Member Name	Designation	Email
Dr.Sharbani Roy	Chairperson	sharbaniroy45dhanbad@gmail.com
Prof.Dr. R.P.Sharma	Member Advisory	rpsharma99@gmail.com
Mr.Subhajit Paul	Member	subhajit963@gmail.com
Mr. Pankaj Sarkar	Member	psarkar.bit@gmail.com
Mr.Bhaskar Das	Member	bhaskardas2006@gmail.com
Mr.Subhajit Paul	Member	subhajit963@gmail.com
Mr.RajeevRanjan	Member	rajeevranjan_g@yahoo.com

3. THE INTERNAL COMPLAINTS COMMITTEE : ANTI SEXUAL HARASSMENT COMMITTEE*

No	Member Name	Designation	Email
1.	Dr. Sharbani Roy	Chairperson	sharbaniroy45dhanbad@gmail.com
2	Ms. Pratistha Pal	Member secretary	pratistha.nitdgp16@gmail.com
3	Ms. SusmitaPalmal	Member	susmitapalmal11@gmail.com
4	Ms. PrinkaSaha	Member	tinasaha99@gmail.com
5	Ms. Anjali Kumari	Member From/ amongst NGO/associations	XXXXXXXXXXXXXXXXXX

*For matters concerning students, a student representative will be co-opted in the committee.

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4. Anti Ragging Committee

Member Name	Designation	Email
Dr. Sharbani Roy.	Chairperson	Sharbaniroy45dhanbad@gmail.com
Rajeev Ranjan	Member	rajeevranjan_g@yahoo.com
Dr. R.P. Sharma	Member	Rpsharma99@gmail.com
Dr. Aditya Kumar Singh	Member	Adityanil25@gmail.com
Mr. Pankaj Sarkar	Member.	Psarkar.bit@gmail.com
Mr. Subhajit Paul	Member	subhajit963@gmail.com
Ms. Sushmita Palmal	Member	susmitapalmal11@gmail.com
Mr. Nilesh Kumar	Member	nilesh.2k10@gmail.com
Ms. Priyanka Saha	Member	tinasaha99@gmail.com
Mr. Prakash Ranjan	Member	ranjan.prakash2k16@gmail.com
Mr. Pijush Mondal	Warden	pijush.tig@gmail.com
Ramesh Majhi	Student representative	XXXXXXXXXXXX
Prasun Kumar	Student representative	XXXXXXXXXX
Deepak Kumar	Student representative	XXXXXXXXXX
Adiya Jayaswal	Student representative	XXXXXXXXXX
Rupam Raj	Student representative	XXXXXXXXXX

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Md. Hamza Ali	Student representative	XXXXXXXXXX
Rishu Raj	Student representative	XXXXXXXXXX
Nishant	Student representative	XXXXXXXXXX
DivyaOraon	Student representative	XXXXXXXXXX
IshitaMejarwar	Student representative	XXXXXXXXXX
ShrutiSinha	Student representative	XXXXXXXXXX
NehaKumari	Student representative	XXXXXXXXXX

5.Examination Cell

Member Name	Designation of Member	Email ID
Mr. Pankaj Sarkar	Member Advisory	psarkar.bit@gmail.com
Ms. Ayani Nandi	Controllor of Exam	ayaninandi123@gmail.com
Mr. PinakiRanjan Das	Member	pnk_rnj_das@yahoo.co.in
Mr.SubhankarSamanta	Member	samanta.suvankar@gmail.com
Ms. Niti Rani	Member	niti.1208@gmail.com
Mr. BageshBihari	Member	bageshbihari.2008@gmail.com
Mr. Gayatri Jana	Member	alet.gayatri@gmail.com
Ms. SusmitaPalmal	Member	susmitapalmal11@gmail.com
Dr.Aditya Kr Singh	Member	adityanil25@gmail.com
Mr. Suprakas Jana	Member	suprakash.1986@gmail.com

6.PMKVY Cell

Member Name	Designation of Member	Email ID
Dr. Nazmul Islam	Chairperson	nazmul.islam786@gmail.com
Mr.Suprakash Jana	Member	suprakash.1986@gmail.com
Mr.Abhishek Mukherjee	Member	abhishekmukherjee009@gmail.co

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		<u>m</u>
Mr.PijushMondal	Member	<u>pjjush.tig@gmail.com</u>
Mr.Navjyot Nag	Member	<u>navjyotn6@gmail.com</u>

7.Training and Placement

Member Name	Designation of Member	Email ID
Dr.Sharbani Roy	Chairperson	<u>sharbaniroy45dhanbad@gmail.com</u>
Dr. Nazmul Islam	Member Advisory	<u>nazmul.islam786@gmail.com</u>
Mr.Subhajit Paul	Member	<u>subhajit963@gmail.com</u>
Mr.Rupam Paul	Member	<u>rupamkumar2020@gmail.com</u>
Mr. Bhaskar Das	Member	<u>bhaskardas2006@gmail.com</u>
Mr. Pankaj Sarkar	Member	<u>psarkar.bit@gmail.com</u>
Mr.RajeevRanjan	Member	<u>rajeevranjan_g@yahoo.com</u>
Mr. Hitesh Raj	Member	<u>hiteshraj1234@gmail.com</u>
Mr.PijushMondal	Member	<u>Pijush.tig@gmail.com</u>
Mr.Navjyot Nag	Member	<u>navjyotn6@gmail.com</u>

8.Technical and Cultural Committee

Member Name	Designation of Member	Email ID
Dr.Sharbani Roy	Chairperson	<u>sharbaniroy45dhanbad@gmail.com</u>
Dr. Nazmul Islam	Member Advisory	<u>nazmul.islam786@gmail.com</u>
Mr.Subhajit Paul	Teacher Representative/ Coordinator Cultural	<u>subhajit963@gmail.com</u>
Mr.Rupam Paul	Member	<u>rupamkumar2020@gmail.com</u>
Mr. Bhaskar Das	Member	<u>bhaskardas2006@gmail.com</u>
Mr. Pankaj Sarkar	Teacher Representative/ Coordinator Technical	<u>psarkar.bit@gmail.com</u>
Mr.RajeevRanjan	Member	<u>rajeevranjan_g@yahoo.com</u>
Mr. Hitesh Raj	Member	<u>hiteshraj1234@gmail.com</u>
Mr.PijushMondal	Member	<u>pjjush.tig@gmail.com</u>
Mr.Navjyot Nag	Member	<u>navjyotn6@gmail.com</u>

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9. NBA

Member Name	Designation of Member	Email ID
Dr. Sharbani Roy	Principal	sharbaniroy45dhanbad@gmail.com
Dr. Nazmul Islam	NBA-Coordinator	nazmul.islam786@gmail.com
Mr. Bhaskar Das	NBA core team member	bhaskardas2006@gmail.com
Ms. Pratistha Pal	NBA core team member	pratistha.nitdgp16@gmail.com
Mr. Abhishek Mukherjee	NBA core team member	abhishekmukherjee009@gmail.com
Mr. Subhrajyoti Sarkar	NBA core team member	subhrajyoti.sarkar2050@gmail.com
Ms. Susmita Palmal	NBA core team member	susmitapalmal11@gmail.com
Mr. Rajeev Ranjan	Departmental Coordinator-ME	rajeevranjan_g@yahoo.com
Mr. Hitesh Raj	Departmental Coordinator-CE	hiteshraj1234@gmail.com
Mr. Nivas Thankr	Departmental Coordinator-EE	nivasthakur.cu@gmail.com
Mr. Subhajit Paul	Departmental Coordinator-ECE	subhajit963@gmail.com
Ms. Susmita Palmal	Departmental Coordinator-CSE	susmitapalmal11@gmail.com

10. Project Review Committee (PRC).

Department	Member Name	Designation of Member	Email ID
BSH	Dr. Aditya Kr Singh	HOD	adityanil25@gmail.com
	Dr. Nazmul Islam	Associate Professor	nazmul.islam786@gmail.com
	Dr. Shivkumar	Assistant Professor	
	Mr. Subhrajyoti Sarkar	Assistant Professor	subhrajyoti.sarkar2050@gmail.com
ECE	Mr. Subhajit Paul	HOD	subhajit963@gmail.com

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	Dr.Sharbani Roy	Professor	sharbaniroy45dhanbad@gmail.com
	Mr.Suprakas Jana	Assistant Professor	suprakash.1986@gmail.com
	Ms.Pratistha Pal	Assistant Professor	pratistha.nitdgp16@gmail.com
EE	Mr.PankajSarkar	HOD	psarkar.bit@gmail.com
	Mr.Nivas Thakur	Assistant Professor	nivasthakur.cu@gmail.com
	Mr.Prakas Kumar	Assistant Professor	prakashkumar.dgp@gmail.com
	Ms.Niti Rani	Assistant Professor	niti.1208@gmail.com
ME	Mr.RajeevRanjan	HOD	rajeevranjan_g@yahoo.com
	Dr. Ganesh Shankar	Assistant Professor	gshankar406@gmail.com
	Mr.Alok Kumar	Assistant Professor	alokmit2k10@gmail.com
	Mr. SourabhSinha	Assistant Professor	sourabhmilan@gmail.com
CSE	Bhaskar Das	HOD	bhaskardas2006@gmail.com
	DiptimayaBehera	Assistant Professor	diptimayabehera@gmail.com
	PrakashRanjan.	Assistant Professor	ranjan.prakash2k16@gmail.com
	SuparnaKarmakar	Assistant Professor	suparna.karmakar525@gmail.com
CE	Prof. Dr. R.P Sharma	HOD	rpsharma99@gmail.com
	Hitesh Raj	Assistant Professor	hiteshraj1234@gmail.com
	Amrita Pandey	Assistant Professor	sonipandey275amu@gmail.com
	SudeshnaBera	Assistant Professor	sudeshnabera31@gmail.com

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11. Departmental Review Committee (DRC).

Department	Member Name	Designation of Member	Email ID
BSH	Aditya Singh	HOD	adityanil25@gmail.com
	RUPAM KUMAR PAL	Assistant Professor	rupamkumar2020@gmail.com
	RenukaSahu	Assistant Professor	sahurenuka356@gmail.com
ECE	Subhajit Paul	HOD	subhajit963@gmail.com
	PriyankaSaha	Assistant Professor	tinasaha99@gmail.com
	Nilesh Kumar	Assistant Professor	nilesh.2k10@gmail.com
EE	Mr.PankajSarkar	HOD	psarkar.bit@gmail.com
	Mr.PinakiRanjan Das	Assistant Professor	pnk_rnj_das@yahoo.co.in
	SHALINI MISHRA	Assistant Professor	shalinimishra02@gmail.com
ME	Rajeev Ranjan	HOD	rajeevranjan_g@yahoo.com
	BudhramBoipai	Assistant Professor	budhram.boipai@gmail.com
	SuganMundu	Assistant Professor	sugan.abhi1@gmail.com
	SourabhSinha	Assistant Professor	sourabhmilan@gmail.com
	SusmitaPalmaal	Assistant Professor	susmitapalmaal11@gmail.com
	Mr.Abhishek Mukherjee	Assistant Professor	abhishekmukherjee009@gmail.com
CE	SuparnaKarmakar	Assistant Professor	suparna.karmakar525@gmail.com
	Prof. Dr. R.P Sharma	Assistant Professor	rpsharma99@gmail.com
	AmrendraBharti	Assistant Professor	bharti19may@gmail.com
	Nikki Chanda	Assistant Professor	nikkichanda@gmail.com
	KomalKumari	Assistant Professor	ugetkomal@gmail.com

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12.TEQIP Committee

Name	Designation	Email
Mr. Mohit Chatterjee	Director	mohit.chattopadhyay@gmail.com
Dr.Sharbani Roy	Principal	
Dr.Aditya Kr Singh	Coordinator	Adityanil25@gmail.com
Dr.Nazmul Islam	Nodal officer Academic	nazmul.islam786@gmail.com
Mr. Pankaj Sarkar	Back up Coordinator	psarkar.bit@gmail.com
Mr. SuganAbhishekMundu	Nodal officer Procurement	sugan.abhi1@gmail.com
Ms.PriyankaSaha	Nodal officer Finance	tinasaha99@gmail.com

13.SC/ST Cell

Member Name	Designation of Member	Email ID
Dr. Sharbani Roy	Chairperson	sharbaniroy45dhanbad@gmail.com
Mr. SuganAbhishekMundu	Convener, C/ST Cell, and Liaison Officer	sugan.abhi1@gmail.com
Mr. Suprakash Jana	Member	suprakash.1986@gmail.com
Mr. BudhramBoipai	Member	budhram.boipai@gmail.com
Mr. Prakash Kumar	Member	prakashkumar.dgp@gmail.com
Ms. SuparnaKarmakar	Member	suparna.karmakar525@gmail.com
Ms. Gayatri Jana	Member	alet.gayatri@gmail.com
Dr. Shiv Kumar	Member	manshashiva@gmail.com

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14. Grievance redressal cell

Member Name	Designation of Member	Email ID
Dr. Sharbani Roy	Chairperson	sharbaniroy45dhanbad@gmail.com
Dr. Aditya Kr Singh	Convener, C/ST Cell, and Liaison Officer	Adityanil25@gmail.com
Prof. Dr. R. P. Sharma	Member	rpsharma99@gmail.com
Mr. Sourav Ghosh	Member	erpsourav@gmail.com

15. Maintenance Committee:

Member Name	Designation of Member	Email ID
Dr. Sharbani Roy	Principal	sharbaniroy45dhanbad@gmail.com
Mr. Biplab Zaminder	Facility Manager	Biplab.rim@gmail.com
Mr. Sourav Ghosh	Admin Executive	erpsourav@gmail.com
Mr. Sikender	Member	xxxxxxxxxxx

16. Mess Management Committee (Mess and Canteen)*

Member Name	Designation of Member	Email ID
Dr. Nazmul Islam	Chairperson	nazmul.islam786@gmail.com
Mr. Pankaj Sarkar	Member	psarkar.bit@gmail.com
Mr. Subhajit Paul	Member	subhajit963@gmail.com
Mr. Biplab Zaminder	Member	Biplab.rim@gmail.com
Mr. Nilesh Kumar	Member	nilesh.2k10@gmail.com
Mr. Pijush Mondal	Member	pijush.tig@gmail.com
Mr. Navjyot Nag	Member	navjyotn6@gmail.com

*For concerned hostel mess, student representative of that hostel will be co-opted in the committee.

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Phone: (91) 33-2357-6163/64/2658/1094, Fax: (91) 33-2357-1097

17. Anti Ragging Squad

Group-A		Group-B	
For Boys Hostel	For Girls Hostel	For Boys Hostel	For Girls Hostel
1. Mr. Subhajit Paul 2. Mr. Rajeev Ranjan 3. Mr. Nilesh Kumar 4. Mr. Bablu Kumar 5. Mr. Amri Raj 6. Mr. Rupam Raj 7. Mr. Ramesh Majhi 8. Mr. Debjit Dey	1. Ms. Priyanka Saha 2. Mrs. Sunita Devi 3. Ishita Mejarwar 4. Neha Kumari 5. Mrs. Komal Kumari 6. Ms. Preeti Kumari 7. Ms. Sweta Sony 8. Ms. Prathistha pal	1. Dr. Aditya Kumar Singh 2. Mr. Pankaj Sarkar 3. Mr. Sourav Ghosh 4. Mr. Sachin Nayek 5. Mr. Shikendra Kumar 6. Mr. Pijush Mondal 7. Mr. Prakash Ranjan	1. Ms. Sushmita Palmal 2. Divya Oraon 3. Shruti Sinha 4. Ms. Nikki Chanda 5. Ms. Suparna Karmakar 6. Ms. Ayani Nandi 7. Ms. Salini Mishra

Roster

Anti-Ragging Squad

Days Working Group Anti-ragging squad (Boy's Hostel) Anti-ragging squad (Girl's Hostel)

Days	Working Group	Anti Ragging Squad Boys Hostel	Anti Ragging Squad Girls Hostel
Sunday	Group-A	1. Mr. Subhajit Paul 2. Mr. Rajeev Ranjan 3. Mr. Nilesh Kumar 4. Mr. Bablu Kumar 5. Mr. Amri Raj 6. Mr. Rupam Raj 7. Mr. Ramesh Majhi 8. Mr. Debjit Dey	1. Ms. Priyanka Saha 2. Mrs. Sunita Devi 3. Ishita Mejarwar 4. Neha Kumari 5. Mrs. Komal Kumari 6. Ms. Preeti Kumari 7. Ms. Sweta Sony 8. Ms. Prathistha pal
Monday	Group-B	1. Dr. Aditya Kumar Singh 2. Mr. Pankaj Sarkar 3. Mr. Sourav Ghosh 4. Mr. Sachin Nayek 5. Mr. Shikendra Kumar 6. Mr. Pijush Mondal 7. Mr. Prakash Ranjan	1. Ms. Sushmita Palmal 2. Divya Oraon 3. Shruti Sinha 4. Ms. Nikki Chanda 5. Ms. Suparna Karmakar 6. Ms. Ayani Nandi 7. Ms. Salini Mishra
Tuesday	Group-A	1. Mr. Subhajit Paul	1. Ms. Priyanka Saha

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		2.Mr.Rajeev Ranjan 3.Mr. Nilesh Kumar 4.Mr.Bablu Kumar 5.Mr.Amri Raj 6. Mr.Rupam Raj 7. Mr.RameshMajhi 8. Mr. DebjitDey	2.Mrs.Sunita Devi 3.Ishita Mejarwar 4.Neha Kumari 5.Mrs. KomalKumari 6.Ms.Preeti Kumari 7.Ms. Sweta Sony 8.Ms. Prathistha pal
Wednesday	Group-B	1.Dr. Aditya Kumar Singh 2.Mr. Pankaj Sarkar 3. Mr. SouravGhosh 4. Mr. Sachin Nayek 5. Mr. Shikendra Kumar 6. Mr. PijushMondal 7. Mr. PrakashRanjan	1. Ms. SushmitaPalmaal 2.Divya Oraon 3.Shruti Sinha 4.Ms. Nikki Chanda 5.Ms. SuparnaKarmakar 6. Ms.Ayani Nandi 7.Ms. Salini Mishra
Thursday	Group-A	1.Mr. Subhajit Paul 2.Mr.Rajeev Ranjan 3.Mr. Nilesh Kumar 4.Mr.Bablu Kumar 5.Mr.Amri Raj 6. Mr.Rupam Raj 7. Mr.RameshMajhi 8. Mr. DebjitDey	1.Ms. PriyankaSaha 2.Mrs.Sunita Devi 3.Ishita Mejarwar 4.Neha Kumari 5.Mrs. KomalKumari 6.Ms.Preeti Kumari 7.Ms. Sweta Sony 8.Ms. Prathistha pal
Friday	Group-B	1.Dr. Aditya Kumar Singh 2.Mr. Pankaj Sarkar 3. Mr. SouravGhosh 4. Mr. Sachin Nayek 5. Mr. Shikendra Kumar 6. Mr. PijushMondal 7. Mr. PrakashRanjan	1. Ms. SushmitaPalmaal 2.Divya Oraon 3.Shruti Sinha 4.Ms. Nikki Chanda 5.Ms. SuparnaKarmakar 6. Ms.Ayani Nandi 7.Ms. Salini Mishra
Saturday	Group-A	1.Mr. Subhajit Paul 2.Mr.Rajeev Ranjan 3.Mr. Nilesh Kumar 4.Mr.Bablu Kumar 5.Mr.Amri Raj	1.Ms. PriyankaSaha 2.Mrs.Sunita Devi 3.Ishita Mejarwar 4.Neha Kumari 5.Mrs. KomalKumari

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		6. Mr.Rupam Raj 7. Mr.RameshMajhi 8. Mr. DebjitDey	6.Ms.Preeti Kumari 7.Ms. Sweta Sony 8.Ms. Prathistha pal
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18.NCC/NSS Cell

Member Name	Designation of Member	Email ID
Dr. Sharbani Roy	Patron	sharbaniroy45dhanbad@gmail.com
Dr. Nazmul Islam	Chairperson	nazmul.islam786@gmail.com
Mr. Rupam Kr Pal	Teacher In Charge	rupamkumar2020@gmail.com
Mr. SubhrajyotiSarkar	Member	subhrajyoti.sarkar2050@gmail.com
Ms. Pratistha Pal	Member	pratistha.nitdgp16@gmail.com
Mr. Soriful Islam	Member	nilesh.2k10@gmail.com

19.Research and Development Cell

Member Name	Designation of Member	Email ID
Dr. Sharbani Roy	Patron	sharbaniroy45dhanbad@gmail.com
Dr. Nazmul Islam	Head	nazmul.islam786@gmail.com
Dr. Aditya Kr Singh	Convener	adityanil25@gmail.com
Prof.Dr.R.P.Sharma	Member	rpsharma99@gmail.com
Dr. Shiv Kumar	Member	manshashiva@gmail.com
Dr. Ganesh Shankar	Member	gshankar406@gmail.com
Mr.Shivesh Kumar	Member	shivesh1688@gmail.com
Mr.Abhishek Das		

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20. IQAC:

Constituted on 16.01.18 by the approval of Vice Chairman cum Director.

Member:

1. Dr.Sharbani Roy (Principal)
2. Dr.Nazmul Islam (Vice Principal)
3. Mr.Amrik Basak(Management Representative),
4. Dr.Sourav Sinha(Academic In Charge),
5. Professor from other reputed Engineering College (Member),
6. Representative from Mentor institute (Member),

21. Alumni Association:

Constituted on May 22, 2017, vide order no. REC/ALUM/01/2017.

Member:

7. Dr.Nazmul Islam (Chairperson)
8. Mr.Subhajit Paul(Head),
9. Mr.Pankaj Sarkar(Member),
10. Mr.Rupam Kumar Pal(Member),
11. Mr.Subham Chakraborty(Member),
12. Mr.Debjit Dey(Member),
13. Mr,Pijush Mondal(Member),
14. Mr.Nivas Thakur(Member),
15. Mr.Arindam Mukherjee(TPO).

22. Purchase Committee:

Constituted on 25.12.2016 by the Order of Director.

Work function: Quotations to be taken from 3 vendors and negotiations to be done by at least 3 members of the committee (Any Two of Principal, Vice Principal, Dean Academics must be present) and order will be placed from HO / Locally only with Director's mail approval.

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